



29 E. SECOND ST., NACHES WA 98937 | 509-653-2647 | WWW.TOWNOFNACHES.COM

MEMORANDUM

RE: Request for Proposal for Town-Wide Hanging Flower Baskets for Calendar Year 2027

Posting Date: September 17, 2026

Proposals Due: October 16, 2026

The Town of Naches is accepting proposals for the Town-Wide 2027 Hanging Flower Baskets

SUMMARY. Each year, the Town of Naches purchases a large number of hanging baskets which are distributed throughout the town and enjoyed by the community during the spring, summer, and early fall months. While the type of flower does not need to be specific, applicants should note that they will be hanging, receiving regular daily water, and will be subject to full sun and potential high winds. Staff will maintain the baskets after pick up, and routinely check water systems. Fertilization requirements should be minimal but can occur occasionally throughout the seasons.

PROJECT DETAILS: Thirty (30) baskets are needed. Size: 18" wide x 12" deep

NOTES. Proposals should include any details regarding fertilization, care, or any other details pertinent to the project. Baskets should be grown on company property, not town property. Staff will pick up and transport baskets to be inserted into our hanging bins. All bids must include basket price, tax, and any extras.

PROJECT SCHEDULE. The selected company should be prepared to have baskets for pick up by May 7, 2027 (or the nearest date as agreed between the Town and company).

FORMAT FOR PROPOSALS. There is no specific form to be completed, but it is requested that all proposals be submitted to the town electronically and can be emailed to: treesa.morales@nacheswa.us or by completed the contact form on the Town's website at www.townofnaches.com.

PROPOSAL DUE DATE/TIME. Proposals will be accepted until 2:00pm on October 16, 2026. The Town must receive proposals no later than said date and time.