

TOWN OF NACHES STUDY SESSION MINUTES
December 11, 2023

Present:

Mayor Williams
Councilman Weekes
Councilwoman Schneider
Councilwoman Hawver
Councilwoman Williams
Councilman Hawver

Absent:

Others in Attendance: Town Attorney Shinn, Admin. Ranger and Clerk/Treasurer Birrueta.

Staff Report

Admin. Ranger, presented the Staff Report.

- a) Wastewater Treatment Plant Phase 2. Construction by Pacific Civil & Infrastructure Inc., Staff received pay estimate No. 09 included in the packet for review and approval the check is included in the vouchers for approval, the check will be mail once the Town receives reimbursement from USDA. Estimate completion date summer of 2024. Funded by USDA-Loan/Grant. Staff received a proposal from Taurus Controls (control panel builder) to supply, install, and setup a SCADA system at the WWTP for monitoring and control of the new treatment system and existing plant equipment. Pacific Civil & Infrastructure, Inc., requested suspension of project until the electrical components are received. The project is suspended effective December 1, 2023 until the electrical equipment is received. Staff is also working on the pricing for the outfall pipeline repair/replacement it's an absolute need at this time, with the current concrete outflow line collapsing in some areas with vegetative roots as well.
- b) PacifiCorp Energy rebate program qualified the Town for a rebate of about 75K once the WWTP Phase 2 project is complete and fully functioning.
- c) Orchard Street Warehouse removal. Yakima

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County is the Town's CA. Demolition estimated spring of 2024. TIP amendment to approve sometime in January 2024.

- d) TIB Application was submitted for Fourth Street resurfacing from the Old Naches Hwy to Naches Avenue, along Applewood Park. Staff received notification and this project was not selected for funding.
- e) Yakima County Fire District No.3 annexation process with Yakima County, depending on where the process is it might come in the spring ballot.
- f) WSDOT Traffic Study on US12/CVP Crossing (Spring 2023) stake holder meeting December 5, 2023 via teams.
- g) 2024 Budget Clerk/Treasurer Birrueta spoke about the final 2024 budget, revenues and expenditures by fund General Fund 001= Current Expense fund estimated revenues at \$884,248 estimated expenditures \$874,794. Street Fund 101 estimated revenues \$262,880 estimated expenditures \$198,150. Capital Project Fund 301 estimated revenue \$589,400 estimated expenditure \$589,380. Water/Sewer Fund 401 \$746,510 estimated expenditure \$672,800. USDA Bond Redemption Fund 402, is a transfer with the expenditure of \$147,931.00 and 404 Fund, 405 are transfers to meet the requirements of the USDA Bond. Those transfers are not counted as revenues since they are transfers from the 401 sewer fund that would inflate the revenues. Sewer Capital Construction fund 420 WWTP Phase 2 project with USDA grant revenues of \$3,800,000 and expenditures \$3,800, 000. Garbage fund 430 contracted services. Clerk Birrueta also spoke regarding the 2023 budget amendment included in the packet increasing appropriations for the general fund \$402,100. Increasing appropriations for the street fund \$132,000. Increasing appropriations for the 401 water/sewer fund \$140,000. Increasing appropriations for the 430 garbage fund \$24,000 with a total appropriation of \$698,100 the amended budget cover's the vacation cash outs and other expenses. Just a reminder not because it's appropriated means it'll be spent this is to ensure the appropriations cover the year ending expenses including open period. Clerk Birrueta

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also spoke about adjusting the cost allocation numbers once the December payroll is finalized.

h) Public Works working on winterization.

Review Vouchers &
Treasurer report


Clerk Birrueta, included the voucher register dated second payment November 21, 2023 claim check#22093 through 22096 & 2 ACH payments Dep. of Revenue and Banner Bank. Total of \$55,548.16 checks dated December 11, 2023. Check# 22104 through #22131 1 manual checks# 5533 and 3 ACH payments Banner- Fuel & 2 Pitney Bowes Total \$611,213.95
Payroll checks through November 29, 2023 check# 22097 through 22103. 3 ACH Payments Aflac, DRS & IRS total of \$62,017.78

Other:

None

Adjourn: 6:24 pm

The Study Session adjourned at 6:24 p.m.



Kit Hawver, Mayor Pro-Tem

Elvira Birrueta, Clerk/Treasurer