

TOWN OF NACHES STUDY SESSION MINUTES
September 11, 2023

Present:

Mayor Williams
Councilman Weekes
Councilwoman Schneider
Councilwoman Hawver
Councilwoman Williams

Absent:

Excused Councilman Hawver

Others in Attendance: Town Attorney Shinn, Admin. Ranger and Clerk/Treasurer Birrueta.

Staff Report

Admin. Ranger, presented the Staff Report.

- a) Wastewater Treatment Plant Phase 2. Construction by Pacific Civil & Infrastructure Inc., Staff received pay estimate No. 06 included in the packet. Project completion estimate summer of 2024. Funded by USDA- Loan/Grant. Pacific Civil & Infrastructure provided a new work schedule.
- b) PacifiCorp Energy rebate program qualified the Town for a rebate of about 75K once the WWTP Phase 2 project is complete and fully functioning.
- c) Orchard Street Warehouse removal. Yakima County is the Town's CA. Staff submitted the environmental process to WSDOT for review and it can take between seven to ten days. We are also working on a disposal plan before NEPA is completed. Staff is expecting to go out for bids in October.
- d) TIB Application was submitted for Fourth Street resurfacing from the Old Naches Hwy to Naches Avenue, along Applewood Park. Pavement rating was readjusted to meet the criteria including raised crosswalks to the park to slow down traffic and pedestrian safety. This project does not raise taxes to the Town residents.
- e) Regional Mobility Grant. Closeout process waiting on 1 release from ESD.
- f) Yakima County Fire District No.3 for the

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annexation process.

- g) WSDOT Traffic Study on US12/CVP Crossing (Spring 2023) the study is ongoing till the end of September 2023. WSDOT and YVCOG displayed the project study at the Depot during Sportsman's Days event.
- h) Fast and Furious funding:
- i) UGA- Yakima County Commissioners: Not addressed.
- j) Naches Event Center Pickleball Courts: The Pickle Ball Courts are almost completed and available to the public to play. Staff also held the last summer series event on September 9, 2023, Staff reported that the concert went well with no issues.
- k) Clerk Birrueta reported that she spoke with Amy Bunger from the State Auditor's Office local team. Clerk Birrueta wanted clarification about a statement made by Matthew Mc Coy during the August Council meeting. Ms. Bunger stated that she didn't keep the name of the person who called she recalled speaking with a gentleman regarding Town Hall business hours, and he was upset that Town Hall door was locked when he arrived to pay his bill. Ms. Bunger explained to the gentleman that the State Auditor's Office does not monitor the Town Hall hours and they have no jurisdiction over it. Ms. Bunger explained to the gentleman that being a 2 person office there is times that staff has to attend meeting/dr. appointments and it's understandable that it would closed during those instances. Mr. Mc Coy also stated during the August meeting that Ms. Bunger told him personally that the Town staff told her that Town Hall was closed on Friday's according to Mr. Mc Coy that was the reason why the local team was not on site on Friday's during the audit. Per Ms. Bunger that was not discussed during the phone call and she also clarified that it's the choice of the local team not to come on site during audits on Friday's they either work from the local office or from home.
- l) 2024 Budget schedule includes all the required advertise publication dates for the 2024 budget process. Also in the packet includes the Yakima County Sheriff's Law Enforcement for 2024 it includes 16% increase. Staff is waiting on

Naches Event Center
Summer Series/Pickle Ball
Courts.

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insurance and wages increase.

m) The Town received notice from Washington State Department of Commerce of grants being offer for the Naches Comprehensive Plan update required to be completed from Towns and Cities by 2026. Department of Commerce also has a grant for the new climate change section mandated as well. Staff would like to hold off on these grants applications the funds are available to Towns and Cities and is not going to go away.

n) Public Works, new hire, fall work and getting a truck ready with a V-Plow for snow removal.

Review Vouchers & Treasurer report

Clerk Birrueta, included the voucher register dated second payment August 23, 2023 claim check#21931 through 21935, 4 ACH payments Dep. of Revenue, 2-Banner Bank, Pitney Bowes. Total of \$30,076.02 checks dated September 10, 2023. Check# 21943 through #21985 2 manual checks# 5000 & 5528 and 4 ACH payments Banner- Fuel, creative artist, Harland checks & Pitney Bowes Total \$369,691.61 checks.
Payroll checks through August 31, 2023 check# 21936 through 21942. 3 ACH Payments Aflac, DRS & IRS total of \$50,260.55

Other:

None

Adjourn: 6:15 pm

The Study Session adjourned at 6:15 p.m.

Paul Williams, Mayor

Elvira Birrueta, Clerk/Treasurer