

**TOWN OF NACHES STUDY SESSION MINUTES**  
**October 9, 2023**

**Present:**

Mayor Williams  
Councilman Weekes  
Councilwoman Schneider  
Councilwoman Hawver  
Councilwoman Williams  
Councilman Hawver

**Absent:**

Others in Attendance: Town Attorney Shinn, Admin. Ranger and Clerk/Treasurer Birrueta.

**Staff Report**

Admin. Ranger, presented the Staff Report.

- a) Wastewater Treatment Plant Phase 2. Construction by Pacific Civil & Infrastructure Inc., Staff received pay estimate No. 07 included in the packet for review and approval the check is not issued due to receiving the pay estimate after the vouchers were printed. If approved payment will be issue during second payment. Project completion estimate summer of 2024. Funded by USDA- Loan/Grant. Staff received a proposal from Taurus Controls (control panel builder) to supply, install, and setup a SCADA system at the WWTP for monitoring and control of the new treatment system and existing plant equipment. The proposal costs include the computer hardware and software licensing needed for the new SCADA system. It also includes onsite startup and training time. The cost is \$113K. The proposal is going to USDA engineering for review and concurrence.
- b) PacifiCorp Energy rebate program qualified the Town for a rebate of about 75K once the WWTP Phase 2 project is complete and fully functioning.
- c) Orchard Street Warehouse removal. Yakima County is the Town's CA. Staff submitted the environmental process at FWHA for review, demolition estimated at late fall 2023. Staff is

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- seeking toll credits and STBG for shortfall funding.
- d) TIB Application was submitted for Fourth Street resurfacing from the Old Naches Hwy to Naches Avenue, along Applewood Park. Pavement rating was readjusted to meet the criteria including raised crosswalks to the park to slow down traffic and pedestrian safety. This project does not raise taxes to the Town residents.
  - e) Yakima County Fire District No.3 for the annexation process.
  - f) WSDOT Traffic Study on US12/CVP Crossing (Spring 2023) stake holder meeting October 10<sup>th</sup>.
  - g) Fast and Furious funding:
  - h) Naches Event Center Pickleball Courts: The Pickle Ball Courts are completed.
  - i) Kel Lowry Road reclassification Memorandum of Understanding between the Town of Naches and Yakima County. The Town proposing to change the functional classification of Kel Lowry Road to Urban Minor Collector. Kel Lowry Road is located between Old Naches Hwy to the North and US Highway 12 to the South.
  - j) 2024 Preliminary Budget Clerk Birrueta presented the preliminary budget by fund revenues and expenditures not including any reserves or ending fund balances. General fund 001 revenues \$1,012,144 expenses \$1,029,540 the difference between revenues and expenses is \$17,396 staff is waiting on actual numbers from RMSA liability insurance staff appropriated 10% increase. Street fund 101 fund is balance with \$237,610 revenues and \$170,540 expenditures. 401 fund is balance with \$711,510 revenues and \$657,920 expenditures. Capital improvements 420 fund for sewer. Appropriated \$3.8 million in grant for the WWTP project and funded by USDA. 430 fund sanitation fund which is a contract with Yakima Waste Systems.
  - k) Staff requested YVCOG to start the process and include the Town in the funding application for the Naches Comprehensive Plan and the New Climate Section. Both of these projects are mandated by Washington State Department of Commerce.

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- l) Public Works, Irrigation blow out October 10<sup>th</sup>. Fall work, V-Plow for winter was ordered and waiting on a few parts to be install on the new truck. New AC/Heating unit for the Depot.

Review Vouchers &  
Treasurer report

Clerk Birrueta, included the voucher register dated second payment September 21, 2023 claim check#21986 through 21996, 1 manual check #5530 & 2 ACH payments Dep. of Revenue and Banner Bank. Total of \$115,384.01 checks dated October 9, 2023. Check# 22004 through #22035 1 manual checks# 5531 and 1 ACH payments Banner- Fuel, Total \$58,210.68 check#5529 was voided

Payroll checks through September 29, 2023 check# 21997 through 22003. 3 ACH Payments Aflac, DRS & IRS total of \$42,126.64

Other:

None

Adjourn: 6:17 pm

The Study Session adjourned at 6:17 p.m.

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Paul Williams, Mayor

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Elvira Birrueta, Clerk/Treasurer