

TOWN OF NACHES STUDY SESSION MINUTES
July 10, 2023

Present:

Mayor Williams
Councilman Weekes
Councilwoman Schneider
Councilwoman Hawver
Councilman Hawver
Councilwoman Williams

Absent:

Others in Attendance: Town Attorney Shinn, Admin. Ranger and Clerk/Treasurer Birrueta.

Staff Report

Admin. Ranger, presented the Staff Report.

- a) Wastewater Treatment Plant Phase 2. Construction by Pacific Civil & Infrastructure Inc., Staff received pay estimate No. 04 included in the packet. Completion estimate spring of 2024. Funded by USDA- Loan/Grant.
- b) PacifiCorp Energy rebate program qualified the Town for a rebate of about 75K once the WWTP Phase 2 project is complete and fully functioning.
- c) Orchard Street Warehouse removal. Staff completed the CA agreement. Staff is working to start the environmental process, demolition is estimated for late summer early fall 2023.
- d) Regional Mobility Grant. Closeout process 1 release has been received staff is waiting on the other 2 agencies releases.
- e) Staff is working with the Yakima County Fire District No.3 for the annexation process and ordinance will be prepared. SEPA was done by the Town Staff.
- f) WSDOT Traffic Study on US12/CVP Crossing (Spring 2023) the study is ongoing till the end of September 2023.
- g) UGA- Yakima County Commissioners met and they motioned to deny the Town's application for expansion by 2 to 1. The Town Staff reached out Department of Commerce through RCW

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Naches Event Center
Summer Series

Mediation request. Staff is waiting for Yakima County Commissioners to act on the decision.

- h) Naches Event Center: Staff is working on the pickle ball courts preparation for painting. First event is scheduled for July 14, 2023. There's another scheduled rental for July 29th.
- i) Clerk Birrueta spoke about the financial and accountability audit. The auditors are done with the work on site. The audit will take few more weeks. Two recommendations are a non-union employee's payroll policy and equipment procurement policy. Staff is researching on how to implement those policies and comply with the recommendations.
- j) Water Use Efficiency Report was submitted to the Department of Health. The proposed water loss from department of Health is to stay under 10% the Town currently is at 17%. Staff is working to figure out the water loss issues. Staff knows that when there is wildfires, the people fighting fires hook-up to fire hydrants without a meter and that is some of the losses.
- k) Public Works have been working on irrigation and regular maintenance. Public Works are working early summer hours due high heat weather. Staff is also addressing an L&I complaint.

Review Vouchers &
Treasurer report

Clerk Birrueta, included the voucher register dated second payment June 21, 2023 claim check#21797 through 21806, 3 ACH payments Dep. of Revenue, Banner Bank and creative artist. Total of \$115,285.23 checks dated July 10, 2023. Check# 21813 through #21847 1 manual checks# 5524 and 1 ACH payments Banner- Fuel Total \$428,085.73

Other:

None

Adjourn: 6:19 pm

The Study Session adjourned at 6:19 p.m.

Paul Williams, Mayor

Elvira Birrueta, Clerk/Treasurer