

TOWN OF NACHES STUDY SESSION MINUTES
June 12, 2023

Present:

Mayor Williams
Councilman Weekes
Councilwoman Schneider
Councilwoman Hawver
Councilman Hawver
Councilwoman Williams

Absent:

Others in Attendance: Town Attorney Shinn, Admin. Ranger and Clerk/Treasurer Birrueta.

Staff Report

Admin. Ranger, presented the Staff Report.

- a) Art Deco building refurbished, roof was completed, working on the stucco, paint and lighting.
- b) Wastewater Treatment Plant Phase 2. Construction has started by Pacific Civil & Infrastructure Inc., Staff received pay estimate No. 03 included in the packet. Completion estimate spring of 2024. Funded by USDA- Loan/Grant.
- c) PacifiCorp Energy rebate program qualified the Town for a rebate of about 75K once the WWTP Phase 2 project is complete and fully functioning.
- d) Orchard Street Warehouse removal. Staff completed the CA agreement. Staff is working to start the environmental process, demolition is estimated for late summer early fall 2023.
- e) Regional Mobility Grant. Closeout process 1 release has been received staff is waiting on the other 2 agencies releases.
- f) Staff is working with the Yakima County Fire District No.3 for the annexation process and ordinance will be prepared. SEPA was done by the Town Staff.
- g) Staff is working on an agreement with Washington Broadband for pole location to provide internet service to the Event Center area, is not costing the Town any fee's the pole is in the Town right-of-

Naches Event Center
Summer Series

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- way.
- h) WSDOT Traffic Study on US12/CVP Crossing (Spring 2023) a second meeting is scheduled in June 14th at the Depot building from 5-7 p.m.
 - i) UGA Meeting scheduled for June 13th at 10:00 a.m. the Commissioners are to deliberate and make a decision.
 - j) Naches Event Center: First concert is schedule for July 14th from 6-10 p.m. Staff is working with the Depot Committee on volunteers and preparing for this event. The next event is scheduled for September 9th.
 - k) The Town has 4 people certified to run the hydraulic stage. 2 employees and 2 private citizens.
 - l) Upper Valley Little League requested to extend the contract from June 15th to July 1, 2023. Staff doesn't have any issue with the request, it was granted.
 - m) Clerk Birrueta spoke about the financial and accountability audit. The auditors are done with the work on site. The audit will take about 3 more weeks. The audit team has spoken with staff about come recommendations they have for the Town, purchasing policy, non-union employee's payroll policy and procurement policy. Staff is researching on how to implement those policies and comply with the recommendations.
 - n) Public Works have been working on irrigation and regular maintenance. 2 of the public works will be attending the certification conference.

Review Vouchers &
Treasurer report

Clerk Birrueta, included the voucher register dated second payment May 18, 2023 claim check#21752 through 21756, 2 ACH payments Dep. of Revenue, Banner Bank, 1 manual check# 5522 total of \$67,626.84 checks dated June 12, 2023. Check# 21763 through #21796 and 3 ACH payments Banner- Fuel and 2 Pitney Bowes. 1 Manual check# 5523 Total \$826,482.79 check# 21786 was voided.

Other:

None

Adjourn: 6:16 pm

The Study Session adjourned at 6:16 p.m.

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Paul Williams, Mayor

Elvira Birrueta, Clerk/Treasurer